ITAC Meeting

**Thursday, 01/15/2015 6:00pm 2nd Floor Conference Room,
Town Hall Annex**

<u>Agenda</u>

1. **Strategic Plan Update:**

   a. IT Strategic and operational Projects Underway
   b. IT Skills Training Program Discussion with Personnel have begun,
       Training Outline Created
   c. Subset of Department Heads selected to review HelpDesk Policy Doc,
      IT Liaison Doc, and Trouble-Shooting Guide.

2. **CTO Update**

   a. Town Network Rebuild Continues, Wireless Access Points installed
      In all Town Buildings with the exception of the Central Fire Station and
      Community Safety
   b. Online Payment Project Update: Credit, Debit Cards and Electronic
      Check Payment are currently in production. ACH Security Encryption
      Issue solved.
   c: VOIP Final Draft under review
   d. "Bill Printing and Mailing" Production runs of Water, Excise,
       and Real Estate done. Parking Notices under review. Small Bill
       Printing runs being documented
   e. Data Center Consolidation and AC unit Replacement delayed rebate
      forms being resubmitted to NSTAR. Original Rebate was to low.
       Project temporarily on hold: awaiting additional funding
   h. School BYOD Pilots Under Discussion
   i. Water and Sewer requirements gathering underway for Sewer
       forgiveness
   j. NovusAgenda Meeting Management Software adopted by Selectmen
        and School Committee is still testing.

3. **Public Participation**